



10128 Pence Hwy, Blissfield MI 49228

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## February 14<sup>th</sup>, 2023- 7:00pm- Ogden Twp Regular Board Meeting- Approved Minutes

### CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL

- Supervisor Marks called the meeting to order at 7:00pm. All stood for pledge to flag. Board members in attendance included: Mark Vandebusch, Rick Dennison, Richard Marks, Ashley Vandebusch & Joshua Van Camp. No board members absent.

### ADOPT AGENDA

- Dennison motioned to adopt agenda as presented. A. Vandebusch supported. Motion carried.

### APPROVE MINUTES FROM JANUARY 10<sup>th</sup>, 2023 REGULAR MEETING

- Van Camp motioned to adopt minutes as presented from January 10<sup>th</sup>, 2023 regular board meeting. Dennison supported. Motion carried.

### FIRE DEPARTMENT REPORT

- Madison fire department was in attendance & provided report out around calls for 2022. J. Boulay also talked about current staffing levels and current state of services/hospitals. Discussion was held and any questions that arose were answered.

### PAYING OF BILLS

- M. Vandebusch motioned to pay bills as presented. Dennison supported. Motion carried.

### TREASURER'S REPORT

- M. Vandebusch motioned to accept Treasurer's report as presented. Van Camp supported. Motion carried.

## COMMUNICATIONS

- A reminder was shared that there will be a county MTA meeting held next Monday Night (February 20<sup>th</sup>, 2023) as well as a reminder that the annual joint meeting with the Lenawee County Road Commission will be held on Wednesday, February 22<sup>nd</sup> at 9am at the LCRC office.

## UNFINISHED/OLD BUSINESS

- Finance Policy
  - The board went through a Draft of the Investment policy that was presented and held a discussion around some items, making changes if needed.
  - M. Vandenbusche motioned to have Clerk Vandenbusche adjust the first Draft and bring a Final Draft copy to the March meeting for review. Dennison supported. Motion carried.
- FOIA policy
  - Clerk Vandenbusche reported out on FOIA information provided on the current FOIA policy the township has, as well as suggestions / options from the attorney.
  - Marks authorized Clerk Vandenbusche to get a sample FOIA policy from MTA or various sources and bring to the March board meeting for discussion. M. Vandenbusche supported. Motion carried.
- Final Road #'s
  - Clerk Vandenbusche provided Final Data for 2022 Road work completed. This included all billings, check #'s and matching funds used.
  - Discussion was held around the roads and what might be topics of conversation at the Joint Road Commission meeting being held next week. Discussion led to some questions around culverts, and a suggestion was made to connect with the Drain Commission and invite them to a future meeting.

## NEW BUSINESS:

- Budget Hearing Date
  - M. Vandenbusche motioned to schedule the 2023-2024 Budget hearing during our next regular board meeting, Tuesday March 14<sup>th</sup>, 2023 at 7:30pm. A. Vandenbusche supported.
- Salary information
  - Clerk Vandenbusche provided some Wage information for the offices of Clerk, Supervisor, Trustee & Treasurer. These numbers were all pulled from data collected by the Michigan Township Association and encompassed data from all size townships across the state. Discussion was held around adjustments that might need to be made in the future to ensure the township is compensating accordingly.

- Budget Amendments

- Dennison motioned to increase the budget for 101-101-809 (auditor) to \$3,300.00. M. Vandebusch supported. **Roll call vote:** M. Vandebusch-Yes, Van Camp-Yes, A. Vandebusch-Yes, Dennison-Yes, Marks-Yes. Motion carried.
- Marks motioned to increase the budget for 101-101-810 (dues) to \$1,360.00. Dennison supported. **Roll call vote:** Van Camp-Yes, M. Vandebusch-Yes, M. Vandebusch- Yes, A. Vandebusch-Yes, Dennison-Yes, Marks-Yes. Motion carried.
- Dennison motioned to increase the budget for 101-101-881 (drain expense property tax) to \$7,060.00. M. Vandebusch supported. **Roll call vote:** A. Vandebusch-Yes, M. Vandebusch-Yes, Van Camp-Yes, Dennison-Yes, Marks-Yes. Motion carried.
- Marks motioned to increase the budget for 101-101-956 (Twp miscellaneous) to \$3,000.00. M. Vandebusch supported. **Roll call vote:** Dennison-Yes, A. Vandebusch-Yes, Van Camp-Yes, M. Vandebusch-Yes, Marks-Yes. Motion Carried.
- Marks motioned to increase the budget for 101-247-802 (BOR Education) to \$435.00. Van Camp supported. **Roll Call Vote:** Dennison-Yes, M. Vandebusch-Yes, A. Vandebusch-Yes, Marks-Yes, Van Camp-Yes. Motion carried.
- Marks motioned to increase the budget for 101-262-702 (Election Salaries) to \$2,160.00. Dennison supported. **Roll call vote:** Van Camp-Yes, A. Vandebusch-Yes, M. Vandebusch-Yes, Dennison-Yes, Marks-Yes. Motion carried.
- Dennison motioned to increase the budget for 101-262-727 (Election Office Supplies) to \$2,150.00. M. Vandebusch supported. **Roll call vote:** Van Camp-Yes, M. Vandebusch-Yes, A. Vandebusch-Yes, Dennison-Yes, Marks-Yes. Motion carried.
- Marks motioned to increase the budget for 101-262-802 (Election Twp Education) to \$225.00. M. Vandebusch supported. **Roll call vote:** Van Camp-Yes, M. Vandebusch-Yes, A. Vandebusch-Yes, Dennison-Yes, Marks-Yes. Motion carried.
- Dennison motioned to increase the budget for 101-265-815 (Building & Grounds Custodian/Janitorial) to \$1350.00. A. Vandebusch supported. **Roll call vote:** Marks-Yes, M. Vandebusch-Yes, Van Camp-Yes, A. Vandebusch-Yes, Dennison-Yes. Motion carried.
- M. Vandebusch motioned to increase the budget for 101-265-934 (Building & Grounds/ Township repairs) to \$1792.00 Marks supported. **Roll call vote:** A. Vandebusch-Yes, Dennison-Yes, Van Camp-Yes, M. Vandebusch-Yes, Marks-Yes. Motion carried.
- Marks motioned to increase the budget for 101-265-971 (Building Grounds / Capital improvement) to \$8,065.00. Van Camp Supported. **Roll call vote:** Dennison-Yes, M. Vandebusch-Yes, A. Vandebusch-Yes, Van Camp-Yes, Marks-Yes. Motion carried.

- M. Vandenbusche motioned to increase the budget for 101-576-740 (Cemetery-Supplies) to \$1,091.00. Dennison supported. **Roll call vote:** A. Vandenbusche-Yes, Marks-Yes, Van Camp-Yes, Dennison-Yes, M. Vandenbusche-Yes. Motion carried.
- A. Vandenbusche motioned to increase the budget for 101-576-934 (Cemetery- Township Repairs) to \$15,500.00. M. Vandenbusche supported. **Roll call vote:** Van Camp-Yes, Dennison-Yes, Marks-Yes, A. Vandenbusche-Yes, M. Vandenbusche-Yes. Motion carried.
- A. Vandenbusche motioned to increase the budget for 206-336-805 (Fire Protection-Madison) to \$57,377.00. M. Vandenbusche supported. **Roll call vote:** Van Camp-Yes, Dennison-Yes, Marks-Yes, M. Vandenbusche-Yes, A. Vandenbusche-Yes. Motion carried.
- Marks motioned to increase the budget for 211-446-930 (Road & Bridge- Maintenance Road Repairs) to \$311,302.00. Van Camp supported. **Roll call vote:** Dennison-Yes, M. Vandenbusche-Yes, A. Vandenbusche-Yes, Marks-Yes, Van Camp-Yes. Motion carried.

## ADJOURNMENT

- Dennison motioned to adjourn the meeting. M. Vandenbusche supported. Meeting adjourned at 8:51pm.

Minutes submitted by:

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Ashley Vandenbusche - Ogden Township Clerk